

USC Stevens Legal Office Hours Intake Form

PERSONAL INFORMATION

Full Name: _____ Today's Date: _____
School Affiliation: _____ Department: _____
Email: _____ Phone Number: _____

USC AFFILIATION

Full-time Faculty

Part-time Faculty

Undergraduate Student

Graduate Student

Postdoctoral Researcher

Alumni

CONSULTATION REQUESTED

Corporate Law

Intellectual Property Law

How did you hear about us?

Summary of business concept and plans.

(Description of innovation or project you would like to review with an attorney).

Briefly describe your question(s) or the service that you would like to have provided.

(Please provide 3-5 questions you would like the attorney to address).

**Please submit the completed intake form to legalofficehours@stevens.usc.edu.
In order to schedule an appointment, the intake form must be completed and submitted. An appointment will be scheduled within 48-72 hours of receipt. Please note the appointments are scheduled on a first-come, first-serve basis.**